DAMAGE CHECKLIST

Tenants and landlords should use this form before moving in and before moving out to document that both parties agree on the condition of the rental unit and to reduce misunderstandings. Please retain a copy, signed and dated by both parties, for your records.

## Area Move-In Comments

### Kitchen

Refrigerator

Stove

Disposal

Sink

Cupboards

Lights

Floor

Ceiling

Walls

Closet

Other

### Living Room

Floor

Ceilings

Walls

Closet

Lights

Other

### Dining Room

Ceiling

Walls

Floor

Lights

Other

### Bathroom

Toilet

Sink

Tub/shower

Walls

Floor

Ceiling

Light

Closet

Other

### Bedroom

1,2,3,4

Ceilings

Walls

Floors

Lights

Other

### Basement

Ceiling

Walls

Floor

Lights

Dryness

Appliances

Other

### Hallways

Walls

Floors

Carpet

Ceilings

Stairway

Closets

Lights

Other

### Outdoor Area

Sidewalks

Railings

Porch/Step

Doorbell

Mailbox

Lights

Other

## Move-In Signatures

Tenants:

Landlord: Date:

## Area Move-Out Comments

### Kitchen

Refrigerator

Stove

Disposal

Sink

Cupboards

Lights

Floor

Ceiling

Walls

Closet

Other

#### Living Room

Floor

Ceilings

Walls

Closet

Lights

Other

### Dining Room

Ceiling

Walls

Floor

Lights

Other

### Bathroom

Toilet

Sink

Tub/shower

Walls

Floor

Ceiling

Light

Closet

Other

### Bedrooms

1,2,3,4

Ceilings Walls

Floors

Lights

Other

### Basement

Ceiling

Walls

Floor

Lights

Dryness

Appliances

Other

### Hallways

Walls

Floors

Carpet

Ceilings

Stairways

Closets

Lights

Other

### Outdoor Area

Sidewalks

Railings

Porch/Step

Doorbell

Mailbox

Lights

Other

## Move-Out Signatures

Tenants:

Landlord: Date: